

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
August 10, 2009
7:30 p.m.
Revised Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JULY 13, 2009.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High SchoolMr. Mark Covelle

Middle School.....Dr. Edward Donahue

Intermediate School.....Mrs. Mary Farris

Elementary Schools.....Ms. Lori Limpar

B. *Independent Study*

The Administration recommends approval of the following Independent Study Proposals of the following students: (V, B)

Olivia Fritz, Photography II

Danielle Demmel, Photography II

C. *Textbook Approval*

The Administration recommends final approval of the new Teen Health Course 1 textbook. (V, C)

D. *Special Education Agreement*

The Administration recommends approval of the agreement between the District and the parents of student #134620.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of August 10, 2009 (VI, A)**

B. *Investment of Funds*

The Administration recommends approval of the Investment of Funds as attached. (VI, B)

C. *Actuarial Services for GASB 45 Compliance*

The Administration requests permission to engage Conrad Siegel Actuaries, at a cost of \$6,500.00 to provide actuarial services that are required bi-annually to comply with GASB 45 which addresses post-employment employee benefits other than pension benefits. This firm did our original actuarial study for GASB 45. Their fee remains very competitive. (VI, C)

D. *Approval of Lease Amendment with County of Lehigh*

The Administration recommends approval of the enclosed lease amendment between the County of Lehigh and Southern Lehigh School District for the Alternative Education Program which is located on the campus of Cedarbrook Nursing Home. The amendment extends the current lease term for an additional three (3) years. Terms and conditions of the lease are unchanged. (VI, D)

E. *Approval of Resolution Appointing Tax Collection Committee Delegates*

The Administration recommends approval of the enclosed Tax Collection Committee Voting Delegate Appointment Resolution. (VI, E)

F. *Approval of Memorandum of Understanding (MOU) with Law Enforcement Agencies*

The Administration recommends approval of the enclosed Memorandum of Understanding to be used with the District's law enforcement agencies. (VI, F)

VII. SUPPORT SERVICES

A. *Resignation*

*The Administration recommends accepting the resignation of Albert Baker, Construction Management Consultant, effective July 31, 2009.

B. *Lunch Prices*

The Administration recommends that the school board adopt cafeteria prices for 2009-2010 at the same levels in effect for the prior year. This approval should include ala carte prices as well as Type A meals. The Administration is prepared to discuss this recommendation Monday evening.

C. *Primary Student Transportation Program*

The Administration requests approval for the Primary Student Transportation Program for the 2009-2010 school year in accordance with 22 PA Code 23.4 et.al. Documentation included the following:

- **Bus routes**
- **Bus stop listing**
- **Student alpha roster**
- **Vehicle listing for Laidlaw Transit**
- **Laidlaw driver listing and required certifications**

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignment, residence changes, system improvements, safety concerns or system efficiency.

VIII. PERSONNEL

A. *Certificated Staff*1. *Childrearing Leave*

*The Administration recommends approval of childrearing leave of the following staff:

Kristin Haupt, 1st Grade Teacher, Lower Milford, for the first semester of the 2009-2010 school year.

Anne Snyder, 4th Grade Teacher, Hopewell, for the 2009-2010 school year.

2. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Patricia Fite, Learning Support Teacher, Southern Lehigh High School, effective July 14, 2009.

3. *2009-2010 Mentor*

*The Administration recommends approval of the following mentor at a stipend of \$700.00 for the 2009-2010 school year:

Rosemarie Grube as a mentor for *Ronnette Mays*.

4. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2009-2010 school year: (VIII, A-4)

Rachel Elliott Biology

Diane Rudy Elementary

5. *Appointment*

The Administration recommends approval of the following staff for the 2009-2010 school year: (VIII, A-5)

David Dougherty, Learning Support Teacher, High School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). Mr. Dougherty will fill the position created with the resignation of Dana Cohen.

Angela Fulmer, 2nd Grade Teacher, Hopewell Elementary School, at Bachelor's, Step 14, an annual salary of \$42,645. Mrs. Fulmer will replace Tara Walter who transferred to the Southern Lehigh Middle School.

Susan Melso, School Nurse, Intermediate School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). This is a new position in accordance with planning for the opening of the Intermediate School.

Nicole Ott, Long Term Substitute, 5th Grade, Intermediate School, at Bachelor's +15, Step 10, an annual salary of \$46,134 (*pending receipt of required documentation*). Mrs. Ott will fill the position available for one year due to the child rearing leave of Mrs. Anne Snyder.

Merrilyn Pysher, School Nurse, High School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). Ms. Pysher will fill the position created with the retirement of Mary Lou McKee.

Charise Trilling, .5 ESL Teacher, at an annual salary of \$21,719.50 (.5 of Bachelor's, Step 12 salary of \$43,439), *pending receipt of required documentation*. Ms. Trilling will fill the position created with the resignation of Jennifer Powell.

6. *Increment Request*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2009:

Laura Gonzalez, Spanish Teacher, Middle School, Bachelor's +15 to Bachelor's +30

Michele Krippe, Nurse, Liberty Bell Elementary and Middle School, Bachelor's to Bachelor's +15

Karen Ryan, 5th Grade Teacher, Intermediate School, Master's to Master's +15

Jennifer Yaiser, Health, Physical Education Teacher, High School, Bachelor's to Bachelor's +15

B. *Noncertificated Staff*

1. *Appointment*

*The Administration recommends approval of the following support staff: (*pending receipt of required documentation*): (VIII, B-1)

Deborah Brader, Intermediate School Secretary, at an annual salary of \$29,500 with an anticipated start date of August 2009. This is a new position.

Judith Browne, 7-Hour 1:1 Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. This is a new position.

Ann Buchas, 7-Hour 1:1 Instructional Assistant, Lower Milford Elementary School, effective 2009-2010 school year, at the hourly rate of \$15.31. Ms. Buchas will fill the position created by the resignation of Laura Nelson.

Laura Grida, 3-Hour Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. Mrs. Grida will fill the position created by the resignation of Caleb Colon.

Jessica Kasmiroski, 7-Hour 1:1 Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. This is a new position.

Kristen Keck, Data Specialist Secretary (PIMS), at an annual salary of \$29,500 with a start date to be determined. This is a new position.

2. *Unpaid Leave*

*The Administration recommends approval of the unpaid leave for Margaret Ruth, Cafeteria Worker, Liberty Bell Elementary School, for Tuesday, October 13, 2009 through Friday, October 16, 2009.

3. *Transfer*

*The Administration recommends approval of the following transfer with no change of 2009-2010 salary:

Rebecca Iatarola, Secretary, Middle School to Library Secretary, Intermediate School, effective July 31, 2009.

C. *Extra-Compensatory Positions*

1. *Resignation*

*The Administration recommends accepting the resignations of the following coaches for the 2009-2010 school year:

Jeffrey Fisher, Assistant Football, effective July 6, 2009

Jennifer Wescoe-Schaninger, Assistant High School Competition Cheerleading, effective July 9, 2009

2. *2009-2010 Coaching Appointments*

*The Administration recommends approval of the following coaches for the 2009-2010 school year: (VIII, C-2)

<u>Eleni Assise</u>	Assistant Field Hockey	\$3,630
<u>Jayne Baker</u>	MS Head Field Hockey	\$2,468
<u>Mark Barnes</u>	Head Boys' Lacrosse	\$4,704
<u>David Browne</u>	Head Girls' Lacrosse	\$4,704
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,502
<u>Matthew Greenawald</u>	Assistant Baseball	\$4,065
<u>Todd Miller</u>	Head Baseball	\$6,755
<u>Brian Neefe</u>	Head Softball	\$6,755
<u>E. Sarah Pifer</u>	MS Cheerleading	\$2,215
<u>Brian Souerwine</u>	Head Track	\$6,174
<u>Eric Stemple</u>	Assistant Boys' Lacrosse	\$1,467.50 (shared position)
<u>Cotie Strong</u>	Assistant Track	\$3,707
<u>Jennifer Yaiser</u>	HS Assistant Girls' Lacrosse	\$2,935
<u>Joshua Miller</u>	Assistant Football	\$4,247.25
<i>(This position will be shared with another coach to be named later as a 75/25 split.)</i>		
<u>Stanley Sroka</u>	Assistant Football	\$1,415.75
<i>(This position will be shared with Kyle Mirth and another coach to be named later as a 25/50/25 split.)</i>		

D. *2009-2010 Volunteers*

1. *Appointment*

*The Administration recommends approval of the appointment of the following volunteer coaches for the 2009-2010 school year: (VIII, D-1)

<u>Jeffrey Bell</u>	MS Girls' Lacrosse
<u>Christa Burke</u>	Volleyball
<u>Edward Risi</u>	MS Girls' Lacrosse

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of June 15, 2009 are included in the Board materials. (IX, A)

- B. **Superintendent's Report..... Mr. Liberati**
- C. **Facilities Report.....Mr. Liberati**
- D. **Strategic Plan Report.....Mrs. Christman**

- X. OLD BUSINESS
- XI. NEW BUSINESS

- A. Athletic Events Ticket Prices
The Administration recommends increasing the ticket prices for home athletic events according to the proposal from Mr. Harakal. (XI, A)
- B. Southern Lehigh Education Association and Southern Lehigh School District Agreement
The President of the School Board and the President of the Southern Lehigh Education Association will sign the Agreement covering the period of September 1, 2009 through August 31, 2012.

- XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

- XIII. FOR INFORMATION ONLY

- A. Graduate Study Pre-approval
 The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, A)
- B. Conference Request
 The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, B)
- C. Curriculum Writing
 The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)

- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT